



# MONARCH PARK COLLEGIATE REGISTRATION PACKAGE



Student Surname (please print)

First Name

Daytime Telephone

The following documents must be brought to the school upon registration for admission to Monarch Park Collegiate. Registrations finalized by appointment only.

Please contact Student Services at [yvonne.mascolli@tdsb.on.ca](mailto:yvonne.mascolli@tdsb.on.ca).

TDSB Student - Registration Form (paper copy), signed by Parent/Guardian if under 18 years old.

**OR**

NON-TDSB Student - Go to [www.tdsb.on.ca/Find-your/School/Registration](http://www.tdsb.on.ca/Find-your/School/Registration) to complete TDSB registration.

### All registrants require the following:

Original Birthdate Verification: *(ONE of the following)* Birth Certificate (if born in Canada), Passport, Immigration Papers, Canadian Citizenship Card (if born outside Canada)

Proof of Address: Government Issued Documents:

ONE Item from # 1 and ONE Item from # 2 -

> 1. Canada Revenue Agency (CRA) Income tax document; property tax bill, utility bill (hydro, water gas), deed/proof of property ownership;

> 2. Current Driver's permit verification; bank statement; credit card bill; employee's pay stub; T4E

*(Documents must be originals & not from online sources)*

Health Card Number AND up to date Immunization Record

Credit Counselling Summary (obtained from current school) OR most recent report card with Ontario Student Transcript (if already attending secondary school)

### All of the above documents must be submitted for all Monarch Park Programs, in addition:

1. If you are registering for the Regular Programs, you require the following documents:

A completed Vice Principal's Referral Form

Monarch Park Collegiate Questionnaire

Attendance Profile: can be obtained from current school's Attendance Office

2. If you are a VISA student, you require the following documents:

Letter Of Admissions from TDSB Admissions Office contained in Brown Envelope

Passport

Student Study Permit or Parent/Guardian Work Permit

2 papers showing Custodianship, one signed by parent and one signed by custodian

Homestay Agreement - Information pertaining to where student resides

New Students to Canada: Required to provide assessment documents from:

West End Reception Centre  
777 Bloor Street West, 4th floor  
Toronto, ON (south side of Bloor St. at Christie subway station)  
416-393-0542

Georges Vanier Reception Centre  
3000 Don Mills Road East  
Toronto, ON (Don Mills Road East, south of Finch) 416-395-9440

**STUDENTS UNDER 18 MUST BE ACCOMPANIED BY A PARENT/GUARDIAN (and/or legal custodian)**

Registration & Student Activity Fee: Go to CASH ONLINE link: <https://tdsb.schoolcashionline.com/>

# Vice-Principal Referral

\*Required

1. Email address \*

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2. VP's Name \*

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3. Student Name \*

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4. School Name \*

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5. Reason for Change of School \*

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6. What has been your student's greatest barrier to achievement? Check all that apply \*

*Mark only one oval.*

Disengagement

Social/Emotional Challenges

lacking sense of community

peer group

7. How best can we support your student's program needs at Monarch Park? Please explain.

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8. Are there any mitigating circumstances that would be helpful for us to know to benefit the success and well-being of your student? If you prefer, please contact VP by phone.

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**EDUCATIONAL BACKGROUND**

Name of Previous School: \_\_\_\_\_

Previous School Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/Town Province

Previous School Board: \_\_\_\_\_

Last Date of Attendance: \_\_\_\_\_ Reason for Transfer: \_\_\_\_\_

Has the student ever been registered at a school within the Toronto District School Board? Yes  No

If Yes, provide the name of the school: \_\_\_\_\_ Last grade attended: \_ \_

Has the student previously received Special Education Support? Yes  No

Type of program (if known): \_\_\_\_\_

Is the student currently under suspension from any school or board? Yes  No

Is the student currently under expulsion from any school or board? Yes  No

**PARENT/LEGAL GUARDIAN CONTACT INFORMATION**

**CONTACT 1**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Male  Female

Relationship to student: \_\_\_\_\_

Emergency priority: 1  2  3  4

Home Phone Number: \_\_\_\_\_

School Closure priority: 1  2  3  4

Choice: 1=high priority, 4=low priority

Business Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

**Check all applicable boxes**

Email Address\*: \_\_\_\_\_

Has Access to Student	Legal Guardian <input type="checkbox"/>	Receives Mail <input type="checkbox"/>
Yes <input type="checkbox"/> No <input type="checkbox"/>	Has Custody <input type="checkbox"/>	Has Access to Records <input type="checkbox"/>
	Lives with student <input type="checkbox"/>	Speaks English <input type="checkbox"/>

CASL

Home Mailing Address (complete if different than student's)

Number Street City/Town Province Postal Code

**CONTACT 2**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Male  Female

Relationship to student: \_\_\_\_\_

Emergency priority: 1  2  3  4

Home Phone Number: \_\_\_\_\_

School Closure priority: 1  2  3  4

Choice: 1=high priority, 4=low priority

Business Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

**Check all applicable boxes**

Email Address\*: \_\_\_\_\_

Has Access to Student	Legal Guardian <input type="checkbox"/>	Receives Mail <input type="checkbox"/>
Yes <input type="checkbox"/> No <input type="checkbox"/>	Has Custody <input type="checkbox"/>	Has Access to Records <input type="checkbox"/>
	Lives with student <input type="checkbox"/>	Speaks English <input type="checkbox"/>

CASL

Home Mailing Address (complete if different than student's)

Number Street City/Town Province Postal Code

**EMERGENCY CONTACT INFORMATION** *(if parent/guardian cannot be reached)*

**CONTACT 1**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Male  Female

Relationship to student: \_\_\_\_\_  
 Emergency priority: 1  2  3  4   
 School Closure priority: 1  2  3  4   
Choice: 1=high priority, 4=low priority

Home Phone Number: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_

**CONTACT 2**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Male  Female

Relationship to student: \_\_\_\_\_  
 Emergency priority: 1  2  3  4   
 School Closure priority: 1  2  3  4   
Choice: 1=high priority, 4=low priority

Home Phone Number: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_

**INDIGENOUS STUDENT SELF-IDENTIFICATION**

All parents/guardians of Indigenous students, and students where they are 18 years of age or older, have the right to voluntarily self-identify. Please check the most appropriate single box to indicate Indigenous Identity (if applicable).

First Nation Ancestry (Status or non-Status)  Indigenous person outside of Canada   
 Métis Ancestry  Inuit Ancestry  Other

**ADDITIONAL STUDENT INFORMATION** *(if required for school)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

\_\_\_\_\_  
Signature of Parent/Legal Guardian \_\_\_\_\_  
yyyy/mm/dd

Personal information on this form is collected under the authority of the *Education Act*, R.S.O. 1990, c.E.2 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O., 1990, c.M.56, and will be used by School Administration in the creation of the Emergency Calling Network and for school registration purposes. The Ontario Health Card number will be shared with local public health authorities. All personal information collected on this form will be stored on the Office Index Card. This information is updated annually. Questions or concerns about this collection should be directed to the Privacy Office, Toronto District School Board, 1 Civic Center Court, 4<sup>th</sup> floor, Etobicoke Ontario, M9C 2B3 or (416) 394-2344.

\*Email address will be used to provide information such as student progress and information nights and information from Board officials or the Board of Trustees that relate to the education of students or operation of schools.  
 \*\*Email address will also be used to provide information of a commercial nature. Canada's new Anti-Spam Legislation (CASL) took effect on July 1, 2014. CASL prohibits the sending of any type of electronic message that is commercial in nature unless the recipient has provided consent first. As a result, Toronto District School Board requires your consent to send you emails which contain advertising or promotions regarding school fundraisers, lunch programs, field trips, the sale of yearbooks, purchasing of student photos, books, prom or dance tickets, athletic events with an entry fee or similar events and offers.